

**Northwest College Bookstore Association
Fall Business Meeting Minutes
October 27, 2009**

President Laurie Bales called the meeting to order at 4:15 p.m. at the South Point Hotel in Las Vegas, Nevada. She welcomed everyone and thanked them for their attendance.

A moment of silence was held for colleagues we have lost.

Laurie introduced the members of the board, and reminded attendees of her “engagement” theme as president of the NCBA. She invited first time attendees to stand and introduce themselves.

The minutes of the previous business meeting were approved as written.

Barbara Racine announced the names of several of our colleagues who are retiring, and reminded them that are eligible for a free NCBA membership as retirees.

Secretary/Treasurer’s Report — Cathy Scott

Cathy commended Laurie on her tenure as a fiscally responsible president. Cathy announced that NCBA currently has 91 vendor members and 86 member stores. 3 stores were offered (at the board’s discretion) a free membership because of new leadership in those stores. There was a question about the fact that registration for the Mega was comparatively down this year, and whether that would affect Mega revenue for the NCBA. Barbara Racine answered that revenue is expected to be flat or maybe slightly up. There was also a question about scholarship awards; Laurie reported that 11 scholarships were awarded in amounts varying from \$500 - \$650. There are 38 NCBA stores in attendance at the Mega.

President Elect’s Report — Don Beckman

Don reviewed the budget for the year. It was requested for future business meetings that the board provide a printed copy of the budget for the membership to review; Don will ensure this happens at the 2010 meeting. There was also a concern that a projected deficit will continue, and whether the NCBA should consider raising membership dues to cover a deficit. There also was a question about the bank account balance, particularly whether there should be a minimum balance in the event that a future annual meeting creates financial liability. There was a discussion regarding the money market account balance; it should be in the \$50,000 to \$60,000 range.

President’s Report — Laurie Bales

Laurie reported on the board’s strategic direction activities from the spring and summer board meetings, informing the audience that an overview could be found on the NCBA website.

Meetings Report — Barbara Racine/Don Beckman

Barbara reported that the NCBA is expected to break even or realize a small amount of revenue from the Mega. There was some discussion about whether or not the Mega format will continue. Barbara stated that each association involved decides whether to pursue another Mega, and that analysis following this conference will help determine whether or not there will be another. The 2010 NCBA meeting will be held in Tacoma, Washington, at the Hotel Murano, which was recently voted the sixth-best United States hotel by Conde Nast magazine readers.

Don reported that the 2011 meeting will be held in the Portland metro area.

Old Business

Ueli Stadler explained that the Buying Committee is currently without any committee members and, therefore, pretty much defunct. He described the bid process and how it is conducted online—thus considerably changing the original function of this committee. He expressed that the committee needed to be reconstituted and that its mission needed to be redefined and possibly expanded into becoming more of a "vendor relations committee". There was a question as to whether there was ever a vote to dispense with the committee; Ueli answered that after conducting surveys, it was determined that a buying committee was still desired, and that in any case, to disband the committee would require a bylaws change. Gary Jones and Jeni Luft volunteered to join the Buying Committee.

Ueli explained that the Master Textbook List (MTL) is up and running, and there will be an upcoming web-based mini-nar on the topic.

New Business

The new NCBA President Elect is Debbie Bruce.

Two Camex registrations were given away—in keeping with Laurie's "engagement" theme—via a bouquet and garter toss. The winners were Carol Pauker from Mt. Hood Community College Bookstore and Cathy Harding from Evergreen State College Bookstore.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,
Kristi Dopp
Recording Secretary