

**Northwest College Bookstore Association
Fall Business Meeting Minutes
October 23, 2008**

President Laurie Bales called the meeting to order at 7:45 a.m. at the Coeur d'Alene Resort in Coeur d'Alene, Idaho. She welcomed everyone and thanked everyone for attending. Laurie reported that in the middle of August, Eric Oleson, President Elect, announced that he and his family were moving to the Mid-west, which made him ineligible to serve as NCBA's President Elect. Given the timing of the announcement, the Executive Board decided to ask Laurie and Barbara Racine to stay on in their current positions for another year. Laurie also congratulated Don Beckman, new President Elect. First time attendees stood to be welcomed.

Secretary/Treasurer's Report — Cathy Scott

Cathy reviewed the budget for the year. NCBA currently has 112 vendor members and 90 member stores.

President's Report — Laurie Bales

Laurie presented the budget for the upcoming year.

The minutes of the previous business meeting were approved as written.

Membership Services Committee Report

James Howard was not in attendance, so Ueli Stadler reports that the NCBA Directory will no longer be available in hard-copy form, although there will be the option to order a print-on-demand copy. James Howard has resigned his position on the board, but will continue to compile the NCBA Newsletter until a new Membership Services Committee Chair is named. Ueli described and showed new features on the NCBA website (using the newly-acquired LCD projector), such as the calendar, the Best Practices Compendium, and the Board archive. He discussed the Master Textbook List, saying that although work on it has stalled, we will be able to refocus our efforts there.

2009 and Beyond Meetings Report — Barbara Racine/Debbie Cleveland

2009 is a Mega year; the meeting will be held October 27-29 at the South Point Hotel in Las Vegas, Nevada. Barbara reported that there is an early vendor registration incentive for the 2009 Mega, because some meeting expenses must be prepaid. The 2010 meeting will be held in Tacoma, Washington, and the 2011 meeting is tentatively planned for the Portland area.

Buying Committee Report — Rodger Boothman

Rodger reports that vendors will submit their bid information electronically by mid-November; bid awards are expected to be available on the NCBA website by January 2009. There was a question as to whether a survey was ever conducted; Laurie added the survey to the Board agenda for the year, anticipating results to be reported the following year.

Old Business

Laurie explained the Board's discussion regarding a third vendor representative: there will be three vendor representatives, but only the two senior reps will serve on the Board. The third, newly-recruited rep will serve on the Annual Meetings Committee for one year, and then will rotate onto the Board after such service. Lori Cano and Corey Weber have agreed to serve for an additional year, because next year is a Mega year. Laurie requested nominees for vendor representatives from the membership.

Because of the departure of Eric Oleson and James Howard, the paid website position determination was not completed. Ueli has agreed to continue in the position in the interim, until the Board can complete a job description and expectations of the position. The Board's work in this area is expected to take place during a Spring Board Meeting/Retreat, as described below.

New Business

Laurie and Patty McCray-Roberts reported that after Patty returned from the NACS Leadership Training in early summer, Patty relayed to the Board her vision for the need for strategic planning. Thus, the Board agreed to undertake a new project: the strategic direction of NCBA. To that end, the traditional Spring Board Meeting will be lengthened in order to allow for a retreat. The meeting will be held in Wilsonville, Oregon, and Laurie suggested participation from "engaged" volunteers, such as past presidents.

A drawing for free registration for the 2009 Mega was held. Two donated Ogio bags were also awarded via drawing.

The meeting was adjourned at 8:40 a.m.

Respectfully submitted,
Kristi Dopp
Recording Secretary