

**Northwest College Bookstore Association  
Fall Business Meeting Minutes  
October 23, 2007**

President Barbara Racine called the meeting to order at 4:35 p.m. at the Portland Airport Holiday Inn in Portland, Oregon. She welcomed everyone to Portland and thanked everyone for attending. First time attendees stood to be welcomed.

A moment of silence was held for Marci Edmonds, Sandy Whitman and Jonathan Koehler.

The minutes of the previous meeting were approved as written.

**President's Report — Barbara Racine**

Barbara thanked Janet Kehn, Meetings Chair, for her hard work in putting the meeting together. She welcomed incoming President Elect Eric Oleson, and she recognized Cathy Scott's commitment to serve as Secretary/Treasurer for another year. She announced that the NCBA scholarship program will be named in honor of Jonathan Koehler.

**2007 Meetings Chair Report — Janet Kehn**

Janet thanked everyone for attending and apologized about the construction at the hotel.

**2008 Meetings Chair Report — Bill Semmler**

The Annual Fall Meeting will be held October 21-23, 2008, in Coeur d'Alene, ID.

**Secretary/Treasurer's Report — Cathy Scott**

Cathy remarked that this has been a good year. NCBA welcomed thirteen new vendors and two new stores, for a total of 91 vendors and 84 stores. Three stores were lost: one Alaska store and one Montana store did not renew, and one store has been leased. She pointed out that with the change in the fiscal year, membership dues will not be collected until January 2008.

**President-elect's Report — Laurie Bales**

Laurie presented the board-approved budget, highlighting the change in the fiscal year. Laurie will form an ad-hoc committee to explore Alaska and Montana connections. The Board will assemble an ad-hoc committee to investigate the feasibility of creating a paid NCBA Member Services position, with the findings to be reported at the Spring 2008 Board Meeting. In the meantime, the NCBA Member Services system will be maintained by creating a limited contract position, held by Ueli Stadler. He will be paid a stipend of \$20 per hour, for support of all Member Services, not to exceed \$10,000, until June 30, 2008, with the Executive Committee providing oversight.

Denis Snyder asked why the presidential travel budget has gone down. Laurie answered that the budget was raised for the Alaska meeting, and now does not need to be so high. Denis encouraged ongoing presidential travel.

### **Membership Services Committee Report—James Howard**

The NCBA Directory just issued will be the last hard-copy directory sent to stores. The newsletter will be issued one more time in hard-copy, mailed form, then move to digital-only. James thanked Bill Currey and Reed College for work on the directory.

Gary Jones asked if we still solicited advertising in the newsletter; James answered yes.

Barbara Racine added her thanks to Bill, and Bill in turned thanked Cathy Scott for her ongoing assistance.

### **Buying Committee Report — Patty-McCray-Roberts**

The vendor bid process was done entirely online this year. 16 vendors participated. Immediately following the Fall Meeting, the Buying Committee will review the bids, and make bid recommendations rather than awarding one bid to one vendor. Gary Jones suggested that the committee solicit feedback from vendors in the process, with vendors in attendance providing instant feedback at the meeting. After discussion about NCBA bids and the buying groups overall effectiveness, Patty stated that the committee will create and distribute a survey.

### **New Business**

Ueli Stadler proposed bylaw changes: He explained the addition of an individual membership category. He proposed adding a third voting vendor representative to the board, and not differentiating between book and general merchandise vendors. After discussion, Douglas Carlsen moved to exempt the need for a petition to change the bylaws. The motion carried, and the bylaw changes will be made via online ballot.

Members were encouraged to visit vendors at the trade show and thank them for their donations.

Mega Regional 2009 information was not yet available for review. Laurie Bales contacted Mark Palmore for his objective participation in determining the future of the Mega, specifically which associations will be interested in participating.

A drawing for free registration for the next Camex was held, with Madge Bethel and Larry Martin winning.

The meeting was adjourned at 5:42.

Respectfully submitted,  
Kristi Dopp  
Recording Secretary