

Notes From Your President . . .

What a great Fall Meeting! A huge "Thank you" to Katie Neiman, Monica Knowles and the crew at the Clark College Bookstore. You all came together and did a remarkable job! I want to take this opportunity to let you all know what a pleasure it will be to serve as your president this coming year. I don't do well speaking in front of crowds, but I will represent the association with my whole heart. Please let me hear from you on any issue that is affecting your store and collectively we can help each other. One of these issues was brought to my attention by a fellow store manager. Several companies have been billing the bookstores for "Washington GRT" fees. This has also been called B&O tax. These companies are not to bill any store this tax as a separate line

item. I have the official guidelines from the State of Washington Business and Occupation Tax information and would be happy to fax it to you. You can also call the Washington State Department of Revenue Telephone Information Center at 1-800-647-7706. If you need any additional assistance with this, feel free to contact me. Another big "Thank You" for the dedication and hard work to several of our outgoing board members, John Wonder and Debbie Bruce. They both have given this association their all, and we are better because of them. Bravo, both of you!!!

Looking forward to Reno in November 2003!

Angie Zurcher



My new responsibilities as past president are to serve in advisory capacity to the President, preside as chair of the nominating committee, serve on the buying committee and participate in strategic planning for the association. I'm looking for volunteers to become part of the nominating committee. I would like to find one volunteer from Montana, Oregon, Idaho, Alaska and Washington. I encourage everyone to get involved in your association; your help is what makes this association so strong. If you want to become part of the nominating committee or you want to know what other opportunities are available, please contact me. If you know someone who has served on the NCBA Board or committee and would be a good President for this association, please let me know and I'll see if they are interested in this opportunity.

The Mega-Regional is progressing rapidly. It looks like we'll have some great education, a fantastic trade show, and incredible networking opportunities. Plan your budgets now so you don't miss the opportunity to attend one of the largest mega-regional shows in our industry.

Gary Jones

President
Angie Zurcher
Pacific Lutheran Univ.

President Elect
Jonathan Koehler
Peninsula College

Secretary/Treasurer
John Wonder
Clatsop Comm. College

Past President
Gary Jones
Green River Comm. College

Newsletter Editor
Kathy Barnhardt
kathyb@chemeketa.edu
Chemeketa Comm. College

Visit our web site:
www.nwcba.org



Past-President:

Hi everyone! I hope you all enjoyed the Portland show. It was a great event. I would like to thank everyone who participated in making the show as successful as it was. Without the talents of all these people, shows like this one are hard to accomplish.

It has been a privilege to be President of this association. I can't begin to express my appreciation for this opportunity. I've worked with some terrific people throughout my term and I learned a lot from the leadership of Debbie Bruce. I continually called Debbie for advice and she was always willing to help. Thank you Deb for all your help.

President-Elect:

I want to take a moment and thank everyone for their support of me and the NCBA. It was great to see the number of people attending the Fall NCBA meeting in Portland. And I want to thank Katie and her crew for the tremendous amount of effort they put in developing the meeting and show.

In the coming months I'm hoping to connect with as many stores as possible and increase awareness of how the NCBA can help their stores through greater networking and participation. As a group we have tremendous strengths and experience. Rather than recreate the wheel we can work as a group, develop contacts, and answer many of the problems we face daily.

If you have any concerns or questions please feel free to contact me.

Jonathan Koehler



Ad-Hoc Committee:

The job descriptions for the NCBA board and committee members have been rewritten in accordance with the work done at the summer and previous board meetings. The board members and committee chairs have been provided with copies. Job descriptions should be reviewed and revised periodically to reflect actual practice. The descriptions will ultimately be posted to our website. Association members who would like to volunteer for our various openings might like to take a look to determine which committees or board positions interest them. Until the descriptions are posted, they can be emailed or faxed.

John Wonder

Secretary-Treasurer:

Our auditor, Doug Collier CPA & Associates P.S., has reviewed our books for the fiscal year ending June 30, 2002. The report finds that our records adequately present our financial position and no material modifications need to be made to continue to conform with the cash basis of accounting. Copies of the report are available for those who want to review it.

Our revenue and expense summaries for the year ending June 30, 2002, and the current fiscal year as of October 31, 2002, are attached. The report ending October 31 includes most of the revenue from the fall meeting but does not include most of the fall meeting expenses. Our cash balances will drop dramatically once those expenses are paid.

Education committee:

What a great fall meeting! A very big thank you to Katie Knieman and Monica Knowles from Clark College for their support and help with our educational presenters. They all did a wonderful job. And kudos to Janet Kehn for having Jean Auel as our guest author. What a treat!

Next up for the Education Committee are the summer workshops. Please contact Janet Kehn, Vicki Lamoreaux, or Jeni Luft with any ideas or offers to host a workshop. We want to strengthen our summer workshops as we discontinue our spring meeting.

Phil Frey

The NCBA Newsletter is now also available electronically. If you would like to sign up for that version, please contact Ueli Stadler at ueli.stadler@reed.edu or call me at 503-777-7758. thanks!



We need nominations for President-Elect.... If you would like to nominate someone, contact Gary Jones at Green River, (253) 931-3961 or gjones@grcc.ctc.edu by March of 2003.

Mega Regional Meeting:

Here's the deal with the MEGA! More than 500 colleagues coming together from across the West, Northwest and Southwest to learn, share and have fun. Excellent educational sessions on topics of interest to you. A comprehensive buying show with exhibitors from across the country. An award-winning hotel for \$69 a night.

This is "Four of a Kind", the Mega Regional college store meeting scheduled for November 3-6, 2003, at the Peppermill in Reno., NV. Four of the nation's premier college store associations (*California Association of College Stores, Northwest College Bookstore Association, Rocky Mountain Skyline Bookstore Association and Southwest College Bookstore Association*) are developing this exciting convention that will be held instead of each organization's regular fall meeting.

Be sure to mark this on your calendar. More details to come over the next few months. If you have any questions, please contact your association's President.

The 2003 Buying Committee wishes to congratulate those vendors who won a bid category. We also thank ALL who inquired and submitted bids. It was a pleasure and a privilege to serve on the committee with such supportive and professional vendors.

The committee encourages all the NCBA Stores to support this bid process. We wish to thank all the stores who submitted estimates and encourage more stores to do so in the future.

May 2003 be a GREAT year for all stores and vendors!!

Kay Akers

<u>CATEGORY</u>	<u>MERCHANDISE ITEM</u>	<u>AWARDED TO</u>
Category 1	Filler paper, bound notebooks	Ampad
Category 2A	Wirebound single subject	Comet
Category 2B	Wirebound single subject, recy	Comet
Category 3A	Wirebound multiple subject	Comet
Category 3B	Wirebound Multiple subject, recy	Ampad
Category 4A	Legal pads	Comet
Category 4B	Noteboards	Comet
Category 5A	Vinyl binders	Davis Group
Category 5B	Vinyl binders imprinted	Davis Group
Category 6A	Pressboard binders	No bid
Category 6B	Poly binders	Davis Group
Category 7A	Index cards	Esselte
Category 7B	Index cards, wirebound	Ampad
Category 8	File folders	Ampad
Category 9	Pencils & erasers	General Pencil
Category 10	Cut stock paper (printer)	No bid
Category 11	Computer media and disk storage	El Dorado Trading
Category 12	Engineering & quad. pads	Ampad
Category 13A	Backpacks	Everest
Category 13B	Wheeled backpacks	Everest
Category 13C	Soft sided briefcases	Everest
Category 14A	Sheet indexes	Kleer-Fax Inc.
Category 14B	Pocket dividers	Comet
Category 15A	Portfolios	Ampad
Category 15B	Laminated portfolios	Ampad
Category 16A	Composition/lab book	Roaring Spring Paper
Category 16B	Blue book	Comet
Category 17A	Envelopes	Meadwestvaco
Category 17B	Manila/bubble lined envelopes	No bid awarded
Category 18A	Sheet protectors	Davis Group
Category 18B	Transparent report covers	Davis Group
Category 20A	Merchandise bags	Thompson Merch.
Category 20B	Merchandise bags	Thompson Merch.
Category 21A	Batteries	El Dorado Trading
Category 21B	Audio cassette tapes	El Dorado Trading
Category 21C	Video cassette tapes	El Dorado Trading
Category 21D	Calculators	El Dorado Trading
Category 22	Clothing	Equus Golf, Inc.
Category 24	Billed caps	Equus Golf, Inc.

NORTHWEST COLLEGE BOOKSTORE ASSOCIATION

2001-2002 REVENUE AND EXPENSE SUMMARY

<u>Dues and Revenues</u>	<u>Budget 01-02</u>	<u>YTD(6-30-02)</u>	<u>Rem. Bal.</u>
Dues - Stores	\$13,500.00	\$12,610.00	(\$890.00)
Dues - Associates	13,500.00	11,400.00	(2,100.00)
Meeting - Fall	44,500.00	46,390.00	1,890.00
Meeting - Spring	6,000.00	6,320.00	320.00
Mini-Nars	1,500.00	5,680.00	4,180.00
Marketing	200.00	200.00	0.00
Interest	1,000.00	552.28	(447.72)
Misc.	0.00	2,660.79	2,660.79
Total Dues and Revenues	<u>\$80,200.00</u>	<u>\$85,813.07</u>	<u>\$5,613.07</u>
<u>Program Service Expenses</u>			
Meeting - Fall	\$35,000.00	\$31,703.75	\$3,296.25
Meeting - Spring	6,000.00	5,053.58	946.42
Board Committee			0.00
Executive	7,500.00	5,956.12	1,543.88
Education	7,400.00	7,528.84	(128.84)
Marketing & Newsletter	3,000.00	3,461.97	(461.97)
Planning	500.00	300.17	199.83
Buying	4,000.00	3,007.69	992.31
Ad-Hoc	500.00	116.79	383.21
Scholarships	4,000.00	1,077.16	2,922.84
Awards	0.00	0.00	0.00
Mini-Nars	5,000.00	9,697.34	(4,697.34)
Total Program Expenses	<u>\$72,900.00</u>	<u>\$67,903.41</u>	<u>\$4,996.59</u>
<u>Support Services Expenses</u>			
NACS Leadership Conference	1,500.00	0	1,500.00
President's Travel	1,500.00	385.25	1114.75
Admin. Office & Misc.	500.00	777.53	(277.53)
Insurance	700.00	564.00	136.00
Accounting	600.00	550.00	50.00
Special Projects	2,500.00	7018.00	(4518.00)
Total Support Services Expenses	<u>7,300.00</u>	<u>9294.78</u>	<u>-1,994.78</u>
Total Expenses	\$80,200.00	\$77,198.19	\$3,001.81
 Net	 0.00	 8,614.88	 2,611.26
 Checking Account Balance			 \$32,443.80
Money Market Account Balance			30,772.02
Credit Card Clearing Account			2,743.30
Total			<u>\$65,959.12</u>

NORTHWEST COLLEGE BOOKSTORE ASSOCIATION

2002-2003 REVENUE AND EXPENSE SUMMARY

<u>Dues and Revenues</u>	<u>Budget 02-03</u>	<u>YTD(10-31-02)</u>	<u>Rem. Bal.</u>
Dues - Stores	\$13,500.00	\$12,750.00	\$750.00
Dues - Associates	13,500.00	13,050.00	450.00
Meeting - Fall	44,500.00	44,015.00	485.00
Meeting - Spring	6,000.00	0.00	6,000.00
Mini-Nars	1,500.00	512.00	988.00
Marketing	200.00	250.00	(50.00)
Interest	1,000.00	256.18	743.82
Misc.	0.00	0.00	0.00
Total Dues and Revenues	<u>\$80,200.00</u>	<u>\$70,833.18</u>	<u>\$9,366.82</u>
<u>Program Service Expenses</u>			
Meeting - Fall	\$35,000.00	\$877.50	\$34,122.50
Meeting - Spring	6,000.00	0.00	6,000.00
Board Committee			0.00
Executive	7,500.00	1,636.75	5,863.25
Education	7,400.00	731.14	6,668.86
Marketing & Newsletter	3,000.00	2,114.71	885.29
Planning	500.00	0.00	500.00
Buying	4,000.00	1,107.79	2,892.21
Ad-Hoc	500.00	0.00	500.00
Scholarships	4,000.00	54.05	3,945.95
Awards	0.00	0.00	0.00
Mini-Nars	5,000.00	392.99	4,607.01
Total Program Expenses	<u>\$72,900.00</u>	<u>\$6,914.93</u>	<u>\$65,985.07</u>
<u>Support Services Expenses</u>			
NACS Leadership Conference	1,500.00	0	1,500.00
President's Travel	1,500.00	0	1500.00
Admin. Office & Misc.	500.00	0	500.00
Insurance	700.00	630.00	70.00
Accounting	600.00	600.00	0.00
Special Projects	2,500.00	836.00	1664.00
Total Support Services Expenses	<u>7,300.00</u>	<u>2066</u>	<u>5,234.00</u>
Total Expenses	\$80,200.00	\$8,980.93	\$71,219.07
Net	0.00	61,852.25	(61,852.25)
Checking Account Balance			\$63,962.23
Money Market Account Balance			30,891.80
Credit Card Clearing Account			9,283.70
Total			<u>\$104,137.73</u>